

Meeting Minutes
Command Council Meeting
U.S. Fish and Wildlife Service, Sacramento Field Office
Sacramento, CA
August 4, 2003

1. Attendees

Charlene Hall	U.S. Fish and Wildlife Service (USFWS)- Primary Representative
Tom Suchanek	USFWS- Alternate
Joanne Kerbavaz	California Department of Parks and Recreation (Parks) - Alternate
Steve Hampton	Calif. Dept. of Fish and Game (CDFG) - Primary Representative
Kathy Verrue-Slater	CDFG – Staff Counsel
Jennifer Boyce	National Oceanic and Atmospheric Administration - Primary Representative
Kolleen Bannon	National Oceanic and Atmospheric Administration - Alternate
Sarah York	California State Lands Commission- Alternate
Carolyn Lown	Department of the Interior - Office of the Solicitor (DOI-SOL)

2. Agenda. The agenda (attached) was reviewed and approved.

3. Financial Update. (a) Investment Strategy. The Council decided to invest cumulative interest earned to date on restoration moneys into a one year interest earning account. (b) Cost Documentation. Revised draft cost reimbursement guidelines will be circulated to Trustees for further comment and will be considered for adoption at next meeting. (b) Budget Projections and Funding Requests. The Council reviewed and approved budgets and funding requests for Trustee agency restoration planning costs for USFWS, NOAA, and CDFG for this year (July 1, 2003 through June 30, 2004) as follows; \$30,000 for CDFG, \$50,000 for NOAA, \$85,000 for USFWS, and \$25,000 for DOI-SOL (subsequent to the August 4 meeting, Council approved budgets and \$10,000 funding request for Parks, via email). CSLC will submit budgets and funding requests for Council's review and approval at the next meeting. Charlene Hall will prepare a proposed trustee resolution regarding the approved allocations.

4. Restoration Planning. Council discussed timelines for completing restoration planning and proposing and finalizing a restoration plan.

5. Murrelet Projects. Council discussed proposed murrelet projects.

6. Seabird Projects. Council discussed and evaluated proposed seabird projects based on selection criteria.

7. Tasks and Next Meeting.

Task	Person	Target Date
i. Invest interest earned to date on restoration moneys into a one year interest earning account.	Hall	ASAP

Command Council Meeting Minutes – August 4, 2003

- ii. Circulate to Trustees revised draft cost reimbursement guidelines. Bannon ASAP
- iii. Prepare a draft trustee resolution regarding approved allocations for Trustee agency restoration planning costs. Hall ASAP
- iv. Parks will submit a budget and funding request. Kerbavaz ASAP
- v. CSLC will submit a budget and funding request (if needed). York ASAP

Tasks carried forward from previous meetings.

- vi. Provide written notification of new Council Representation Kerbavaz ASAP
- vii. Prepare draft project description and biological assessment in preparation for FESA section 7 consultation on the Proposed Corvid Management Project. Hall ASAP

Next Meeting: September 9, 2003 conference call and September 23, 2003 meeting at the Yolo Basin Wildlife Area.

Prepared by: Charlene Hall (USFWS), 916.414.6739, Charlene_hall@fws.gov

Command Council Meeting Minutes – August 4, 2003

Agenda
Command Council Meeting
USFWS, Sacramento, Ca – Cafeteria Conference Room 1003
August 4, 2003

1. REVIEW & APPROVE AGENDA
2. APPROVAL OF PAST MEETING MINUTES
3. FINANCIAL UPDATE
 - Cost Documentation
 - Budget Projections and Funding Requests
4. RESTORATION PLANNING
 - Timeline
5. MURRELET PROJECTS
 - Potential acquisition projects
6. SEABIRD PROJECTS
7. REVIEW TASKS & NEXT MEETING